



# WCHSBPA

West Covina High School Band Parent Association

## July General Meeting Minutes Summary\* Tuesday, July 1, 2008

\*Minutes have been edited for posting.  
See Recording Secretary for a complete copy of Minutes

Attendance: 12

BPA President Ben Ortega called the meeting to order at 7:20pm

Minutes reviewed.

**Motion made and seconded to accept the June 2008 Minutes as presented.**

**Motion passed by voice vote.**

### Director's Report: Steve Olivas

- Upcoming events
  - Fourth of July celebration
- Colorguard will assist with the pancake breakfast by The Elks Lodge at Hurst Ranch.
- We are hosting a food booth at the Fourth of July celebration (fundraiser)
  - Parent volunteers as well as students will work in shifts from approximately 3pm through clean up (approx. 10:30 pm).
- July 13th
  - We will host the snack bar at our football field for the Mystical Drum Corps show. They went through the district office to obtain use of the field. We will only need to concentrate on the snack bar (time frame: 3pm to 8pm when volunteers will be needed).
- Geri Mitchell secured tickets to the Hollywood Bowl
  - July 22, 2008: Mozart Under the Stars.
  - The LA Philharmonic will be performing
  - There is a shuttle at the LA Zoo parking lot
- Field season schedule has been set
  - Drumline practice days are Mondays and Wednesdays
  - Color guard practice on Tuesdays and Thursdays
  - Woodwinds are practicing on Wednesday (3 - 5pm)

- Band camp will begin August 4, 2008
  - 8am – 12noon and then again 5pm to 9pm; it ends on the 15th of August. And we will have our concert for the parents on that evening.
- We will need to be ready for the first football game.
- Please be sure your students have the proper attire on and plenty of water (not frozen); t-shirt shorts and shoes with socks and shoes are tied.
  - They will be doing running, marching and pivoting
  - A hat would also be helpful.
  - Be sure your students are eating breakfast.
  - Make sure your students bring any medications for breathing problems if applicable.
- A handbook will be available shortly.

### **President's Report: Ben Ortega**

- Today begins the first day of the newly elected board
  - Marilyn Jensen - Third Vice President/fundraiser
  - Lynn Dominguez - Second Vice President/fundraiser
  - Cecilia Macias - First Vice President/second in command
  - Sherry Jones - Treasurer
  - Lydia Dominguez - Secretary
  - Beverly Rybkowski - Webmaster
- Ben Ortega explains the various committees including the description of duties (i.e., newsletter/publicity, uniforms, chaperone, competition refreshment, competition producer, four section chairpersons (section parents: brass, woodwinds, percussion and colorguard), historian and snack bar chairperson.
- Our first football game is the second week of school.
- July 13, 2008
  - We will host only one snack bar. Again the time frame when we need volunteers is 3pm to 8:30pm. Our menu will be hamburgers hot dogs, soda and water, candy and nachos.
  - Credit to student accounts will be determined:

**Motion made and seconded by that the profit from the fundraiser be distributed among those volunteers working the event (estimation of students per shift is 11/12 per shift) (after costs were paid) Motion passed by voice vote.**

- End of Band Camp swimming pool party on August 16, 2008 at Edgewood Middle School
  - We would appreciate side dishes: chips and dip; fruit and various salads.
- Fourth of July (purchasing of food discussed briefly)
  - further discussion to be done after the meeting is concluded.

### **First Vice President's report: Cecilia Macias**

- Passed along sign up sheet for Fourth of July to Marilyn Jensen.
- Obtained sign ups for July 13th fundraiser from parent volunteers at the meeting.

### **Third Vice President's Report: Marilyn Jensen**

- Fourth of July
  - Marilyn clarifies parent volunteers for the time frame between set up and first shift
  - We will basically be set up in the same area as last year

### **Treasurer's report: Sherry Jones**

- Beginning balance; total revenue; total expenditures; check book balance; money on hold; available cash discussed
- Vouchers: including payroll, etc. cash needed (minus student credit) discussed

**Motion made and seconded to accept the Treasurer's report and vouchers pending to be paid. Motion passed by voice vote.**

- Ben Ortega is turning in \$186.00 from the Elks Lodge fundraiser (from tips) which is approximately \$31 per student for their account.

### **Old Business:**

- Dickie jackets logo follow up with Steve Olivas
  - Steve will have a selection made by the next meeting.

### **New Business:**

- Cecilia Macias suggests that we place the staff email addresses on the website for their availability. Discussion held.
- Uniform sizing, etc. need a student card information sheet; verification/confirmation.

Next meeting:

Executive Board meeting: July 29, 2008 at 7 pm

General meeting at August 12, 2008 at 7 pm.

**Motion made and seconded to adjourn the meeting at 8:35pm**

**Motion passed by voice vote.**