

WCHSBPA CASH VERIFICATION FORM

(Fundraisers, Donations)

This form is required when submitting all monies to the treasurer.

Activity: _____ Date: _____

Starting Money \$ _____

Signature 1: _____

Signature 2: _____

Print 1: _____

Print 2: _____

COINS

_____ x 0.01 = _____

_____ x 0.05 = _____

_____ x 0.10 = _____

_____ x 0.25 = _____

_____ x 0.50 = _____

_____ x 1.00 = _____

COINS TOTAL \$ _____

CURRENCY

_____ x \$ 1 = _____

_____ x \$ 5 = _____

_____ x \$ 10 = _____

_____ x \$ 20 = _____

_____ x \$ 50 = _____

_____ x \$ 100 = _____

CURRENCY TOTAL \$ _____

CHECKS

_____ \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

CHECKS TOTAL \$ _____

CREDIT CARD TOTAL \$ _____

TOTAL \$ _____

(Coins + Currency + Check + Credit Card)

Donations: *(must be separated)*

\$ _____ (CK) + \$ _____ (CASH) + \$ _____ (CC) = \$ _____

GRAND TOTAL: *(Total + Donations – starting money – expense)*

\$ _____ + \$ _____ - \$ _____ - \$ _____ = \$ _____

Signature 1: _____

Print: _____

Signature 2: _____

Print: _____

Treasurer's User Only

Amount Cash Received \$ _____

Signature: _____

Date: _____

(All monies must be counted and verified by two people; at least one Must be a group member. The two persons cannot be related by blood, Marriage, or living in the same household.)